

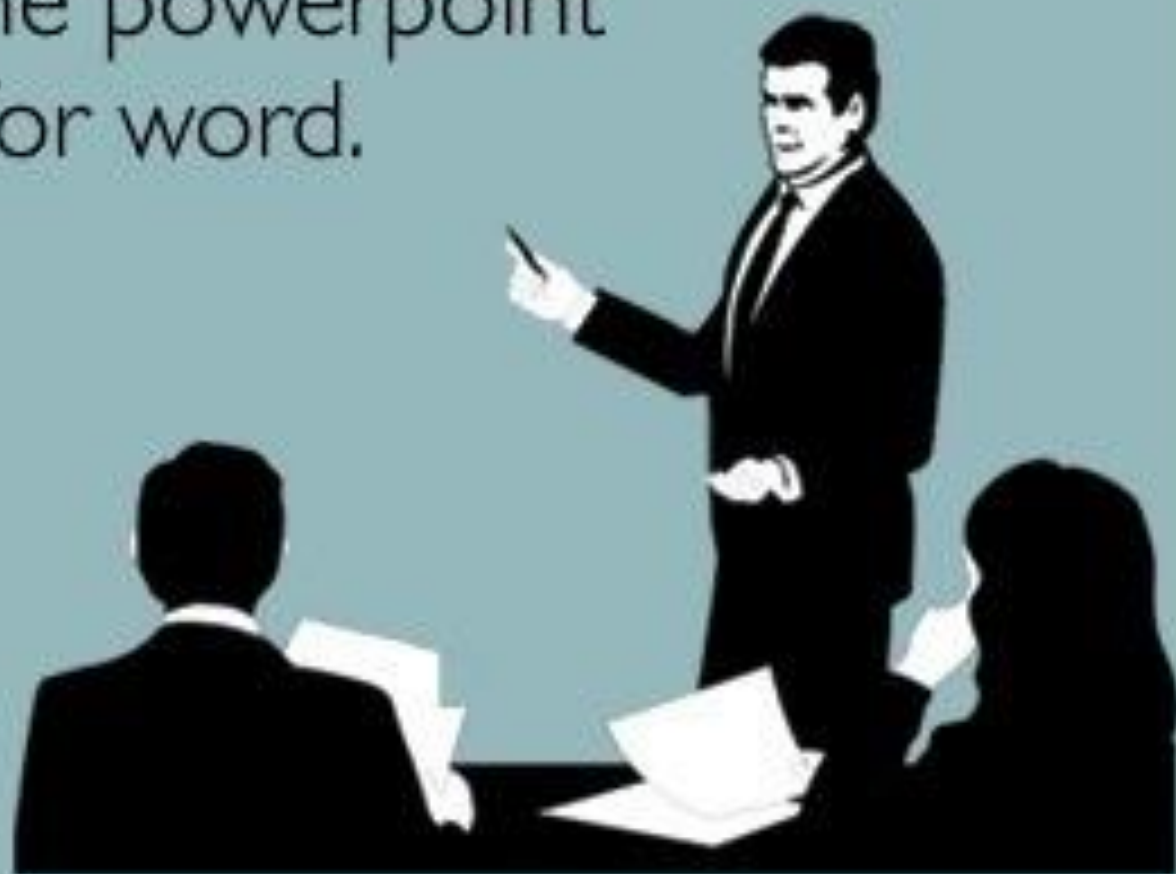


TRAFFIC

ENGINEERING PERMITS

upcoming changes

For my presentation today, I'll
be reading the powerpoint
slides word for word.



Big & Small Changes Coming

- *Currently have 2 traffic engineering permits*
- *Will have 11 new & different traffic engineering permits*
- *Approval process for some types of permits is changing*
- *Process for Single Family Residential and Non-Commercial Agriculture Access Connections Permits is changing*
- *All permit forms have been modified and improved*
- *Processes for obtaining permits has been detailed and clarified*

Current DOTD Traffic Engineering Permits

Traffic Signals

Three(2) copies of the drawings must accompany the utility permit application
Four (4) copies of the drawings must accompany the Interstate utility permit application

Permit Number _____
CONTROL _____ SECTION _____

ENTERED IN COMPUTER FILE _____

INITIAL AND DATE _____

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
TRAFFIC SIGNAL PERMIT
(Required by State Law)
R.S. 32:91 and 32:92
Rev. 01/06

This permit shall be available at the site where and when work is being done.

Whereas _____
(Print or type name of applicant)

hereinafter termed applicant, requests a permit for the use and occupancy of the right-of-way of State
Highway No. _____ in _____ Parish, located as follows:

Lat. _____ Long. _____
(See District Diagram, e.g. Let-01-478, Long-01-178)

for the installation, operation and maintenance of the following described traffic control signal (use additional sheets as necessary):

Please read all provisions prior to signing this permit.
Failure to conform to the provisions of this permit shall result in DOTD revoking said permit.
By signing this permit, the applicant acknowledges receiving a copy of all rules and regulations.
Permit is subject to the following conditions (use additional sheets as necessary):

RECOMMENDED FOR APPROVAL: (Check box if review required.)

Permit must be signed by the owner or lessee of the property.
Contractor may NOT acquire permit

<input checked="" type="checkbox"/> District Permit Specialist / Date _____ (Printed or Typed)	(Signature) _____ (Printed or Typed)
<input checked="" type="checkbox"/> District Traffic Operations Engineer / Date _____	(Name of Person Signing Permit) _____ (Title)
<input type="checkbox"/> District Engineer Administrator / Date _____	(Street or P.O. Box) _____ (City or Town) (State) (Zip Code)
<input checked="" type="checkbox"/> Traffic Engineering Management Administrator / Date _____	(Telephone Number) _____
<input checked="" type="checkbox"/> Headquarters E/W Permit Specialist / Date _____	(E-mail Address - optional) _____

Applicant must notify District Permit Specialist at phone number: _____ prior to beginning work and after work is completed.

Issue Date: _____ EXPIRES: _____
Expiration Date: _____

APPROVED:
Headquarters Right-of-Way Permit Engineer / Date _____

HEADQUARTERS TRAFFIC ENGINEERING DISTRICT PERMITTEE

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Traffic Control Devices

Three(2) copies of the drawings must accompany the utility permit application
Four (4) copies of the drawings must accompany the Interstate utility permit application

Permit Number _____
CONTROL _____ SECTION _____

ENTERED IN COMPUTER FILE _____

INITIAL AND DATE _____

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
TRAFFIC CONTROL DEVICE PERMIT
(Required by State Law)
Rev. 01/06

This permit shall be available at the site where and when work is being done.

Whereas _____
(Print or type name of applicant)

hereinafter termed applicant, requests a permit for the use and occupancy of the right-of-way of State
Highway No. _____ in _____ Parish, located as follows:

Lat. _____ Long. _____
(See District Diagram, e.g. Let-01-478, Long-01-178)

for the installation, operation and maintenance of the following described traffic control device (use additional sheets as necessary):

Please read all provisions prior to signing this permit.
Failure to conform to the provisions of this permit shall result in DOTD revoking said permit.
By signing this permit, the applicant acknowledges receiving a copy of all rules and regulations.
Permit is subject to the following conditions (use additional sheets as necessary):

RECOMMENDED FOR APPROVAL: (Check box if review required.)

Permit must be signed by the owner or lessee of the property.
Contractor may NOT acquire permit

<input checked="" type="checkbox"/> District Permit Specialist / Date _____ (Printed or Typed)	(Signature) _____ (Printed or Typed)
<input checked="" type="checkbox"/> District Traffic Operations Engineer / Date _____	(Name of Person Signing Permit) _____ (Title)
<input type="checkbox"/> District Engineer Administrator / Date _____	(Street or P.O. Box) _____ (City or Town) (State) (Zip Code)
<input checked="" type="checkbox"/> Traffic Engineering Management Administrator / Date _____	(Telephone Number) _____
<input checked="" type="checkbox"/> Headquarters E/W Permit Specialist / Date _____	(E-mail Address - optional) _____

Applicant must notify District Permit Specialist at phone number: _____ prior to beginning work and after work is completed.

Issue Date: _____ EXPIRES: _____
Expiration Date: _____

APPROVED:
Headquarters Right-of-Way Permit Engineer / Date _____

HEADQUARTERS TRAFFIC AND PLANNING DISTRICT PERMITTEE

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NEW DOTD Traffic Engineering Permits

- *Emergency Vehicle Preemption*
 - *Political Boundary Signs*
 - *“Share the Road” signs & Pavement Markings*
 - *Street Name Signs & Intersection Warning Signs*
 - *Warning Signs & School Signs with Flashing Beacons*
 - *Way-Finding Signs*
-
- *Gateway Signs*
 - *Guide Signs*
 - *Intersection Control Devices*
 - *Memorial Signs*
 - *Regulatory Signs*

**DISTRICT
APPROVAL**

**HQ
APPROVAL**

General Overview of Changes

- *More Detailed*
- *Specific to Type of Device Being Permitted*
- *More Information*
- *Includes Supplemental Rules which Apply to that Permit or Device*
- *The goal of this process is to make the issuance of permits more accurate and easier, not more complex!*

Issuance Process for NEW Permits

Local government requests a permit from DOTD

(ONLY an Intersection Control Device Permit can be requested by an entity other than a local governmental authority.)

Internal DOTD review process

(District or Headquarters level - depends on type of permit)

Permit Issuance

Examples of New Permits

Document 1

LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT
REVIEW OF PERMIT REQUEST FORM FOR EMERGENCY VEHICLE PREEMPTION
ON STATE RIGHT OF WAY

LOCAL GOVERNMENT INFORMATION

Name _____
Mailing Address _____
City _____ State _____ Zip Code _____

DESIGNATED GOVERNMENT OFFICIAL CONTACT INFORMATION (OWNER)
(Submit Power of Attorney documentation stating this person has the authority to enter into a legally-binding agreement on behalf of the local government.)

Name _____
Title _____
Phone _____ Fax _____
Email _____

DESIGNATED CONTACT INFORMATION (if different from above)

Name _____
Title _____
Phone _____ Fax _____
Email _____

LOCATION INFORMATION OF THE DEVICE
Attach map with location identified along with approximate distance from

City _____ Parish _____

TS1 # _____
LR01 _____
TS1 # _____
LR01 _____
TS1 # _____
LR01 _____
TS1 # _____
LR01 _____
TS1 # _____
LR01 _____
TS1 # _____
LR01 _____

All preemption locations shall be covered under a full signal maintenance agreement.

DEPARTMENT OF TRANSPORTATION & DEVELOPMENT USE ONLY

Date Requested Received _____ Date Owner Contacted _____
(Owner should be contacted within 24 business days of date request is received.)

Document 1

LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT
REVIEW OF PERMIT REQUEST FORM FOR INTERSECTION CONTROL DEVICES
ON STATE RIGHT OF WAY

APPLICANT INFORMATION

Name _____
Mailing Address _____
City _____ State _____ Zip Code _____

DESIGNATED CONTACT INFORMATION (if different from above)

Name _____
Title _____

SELECT THE APPROPRIATE DEVICES:

New Traffic Signal (Red Light)
 Modification to existing Traffic Signal
 Intersection Control Flashing Beacon
 Pedestrian Signal
 Communications
 Other _____

DEPARTMENT OF TRANSPORTATION & DEVELOPMENT USE ONLY

Date Requested Received _____ Date Owner Contacted _____
(Owner should be contacted within 24 business days of date request is received.)

District _____ Request Processed By _____

District Personnel Review Comments:

District Traffic Operations Engineer (Print & Initial) _____ Date _____
Phone # _____ email: _____

Document 2

State of Louisiana
Department of Transportation & Development
REGULATORY SIGN PERMIT

Government Name: _____
Address: _____
City: _____ State: _____ Zip: _____

Designated Government Official Contact Information (Owner)

Phone Number: _____
Locations: _____
Parish: _____ Community: _____

Control Section _____ Miles from LA _____ and _____ Log Mile _____ Latitude _____ Longitude _____
Control Section _____ Miles from LA _____ and _____ Log Mile _____ Latitude _____ Longitude _____
Control Section _____ Miles from LA _____ and _____ Log Mile _____ Latitude _____ Longitude _____
Control Section _____ Miles from LA _____ and _____ Log Mile _____ Latitude _____ Longitude _____

See Attachments: Map
 Appropriate Laws
 Shop Drawing
 Document is latest review of permit request
 Other: _____

The back of the regulatory sign shall have the following information either on a weather proof sticker or written neatly in black permanent marker:

- The proper agency to call for maintenance
- The permit number
- The installation date

The above device(s) shall be installed according to DOTD specifications and the attached documents.

Prior to performing any excavations, the applicant is required to call Louisiana One Call. If installing any underground facilities such as cable or conduits, the applicant must be a member of Louisiana One Call. In addition, the applicant must contact DOTD at 1-800-345-4249 or DOTD.PlanLocations@la.gov, at least 24 hours prior to performing any excavation on DOTD Right-of-Way (either for installation or maintenance).

The following general conditions and standards shall apply:

FIRST: That, the rights and privileges granted herein shall be non-exclusive and shall not be construed to be any broader than those expressly set out in Acts of the Legislature of the State of Louisiana, regardless of the language used in this permit and that any device or appurtenance placed on the highway right-of-way shall be placed in accordance with existing laws and the standards of the Department of Transportation and Development.

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SECOND: That, all devices and appurtenances thereto, after having been erected, shall at all times be subject to inspection by authorized personnel and the right is reserved to require such changes, additions, adjustments, repairs, relocations and removals as may at anytime be considered necessary to permit the relocation, reconstruction, widening and maintaining of the highway and to provide proper and safe protection to life and property on or adjacent to the highway, on the interest of safe and expeditious movement of traffic on the highway, and that the cost of making such changes, additions, adjustments, repairs, relocations, and removal shall be borne by the applicant.

THIRD: That, the proposed devices or their operation or their maintenance shall not unreasonably interfere with the facilities or the operators or maintenance of the facilities of other persons, firms or corporations previously issued permits of use and occupancy, and that the proposed devices shall not be dangerous to persons or property using or occupying the highway or using facilities constructed under previously granted permits of use and occupancy.

FOURTH: That, cleanouts, types of construction and other specifications shall be in accordance with the standards of the Department of Transportation and Development except that those specifications not included in the above shall be in accordance with accepted standard practice.

FIFTH: That data relative to the proposed location, relocation and design of fixtures or appurtenances may be required by the Department of Transportation and Development shall be furnished to the Department of Transportation and Development by the applicant free of cost, and that the applicant shall make any and all changes or additions necessary to make the proposed fixtures and appurtenances thereto satisfactory to the Department of Transportation and Development.

SIXTH: That, the standards of the Department of Transportation and Development for installations or construction on state highways that are printed on the form shall be strictly adhered to and that if none of these apply such standards and specifications as do apply shall be attached to and become part of the application for permit and no part of this permit shall be interpreted to include permission to install traffic control devices or anything else on the right of way other than those which are specifically granted by this permit.

SEVENTH: That, any change or modifications made during installation covered by this permit or any changes or additions made to the device at any time after installation other than that required by normal maintenance shall require a new permit for such changes, modifications or additions and failure to obtain said new permit shall void the permit previously issued for the above devices and will entitle the Department of Transportation and Development to remove said devices at the expense of the applicant.

EIGHTH: That, at any time, if Department personnel inspect said device and determine that the owner is not maintaining said device shall request immediate removal of device in writing. If device is not removed or maintained properly within 30 calendar days, then the Department shall remove the device and charge the owner for removal and disposal.

NINTH: Failure of applicant to avail itself of the provisions of the permit within 6 months shall invalidate said permit.

Additional Provisions

- All signed and stamped plans associated with this permit which are affixed with the LADOTD Permit # shall remain with this permit and shall at all times be kept on the job site. If requested by a representative of the Louisiana Department of Transportation and Development, the entire plan package shall be produced at the job site for review. The device shall have a weather proof sticker or written neatly in permanent black ink containing the proper agency to call for maintenance, the permit number and the installation date.
- The DOTD District Office will handle all necessary public notice regarding temporary traffic control related to work authorized by this permit. The Applicant shall notify the District office a minimum of 14 (14) working days before construction if the traffic control plan was previously approved or contained in the approved plans or a minimum of ten (10) working days before construction if the traffic control plan must be submitted for lane closures not addressed in the plans.

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All conditions of this permit are subject to the provisions of LAC title 50.

I, the applicant, agree to hold harmless the DOTD and its duly appointed agents and employes against any action for personal injury or property damage sustained by reason of the exercise of this permit, whether or not the same may have been caused by the negligence of the DOTD, its agents, or its employes. I understand that this permit may be modified or rescinded at anytime at the discretion of the DOTD and any costs incurred as a result will be at my expense. I certify that the information contained herein is true, complete, and correct to the best of my knowledge. I understand that if any information contained herein is found to be falsified, this request and any permit issued based on this information shall be voided.

The provisions of this permit are hereby accepted and agreed to this _____ day of _____ 20____.

SIGNED: _____
Owner's Name (printed): _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Work Phone: _____ Cell Phone: _____
If exercising Power of Attorney:
Name of Authorized Representative: _____
(Attach a copy of Power of Attorney documentation)

Date Traffic Engineering Management Section Received _____

Headquarter Personnel to Recommend for Approval

Traffic Engineering Management Administrator _____ Date _____

APPROVED BY: _____
Louisiana Department of Transportation and Development
Headquarter Permit Engineer _____ Date _____

Original: LADOTD HQ Permit Engineer
Copies: Applicant, D.A. DTD, District Area Engineer

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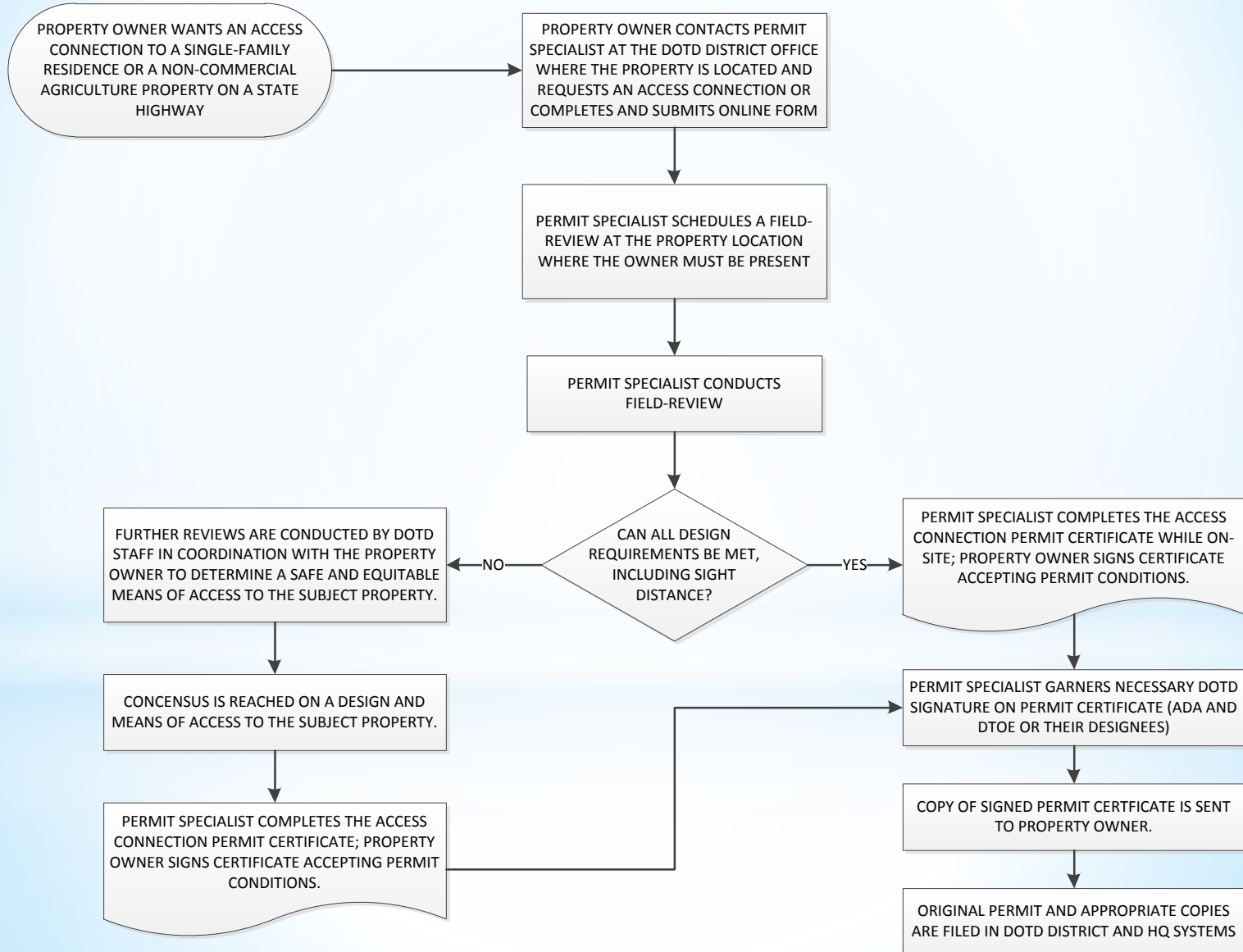
Minor Changes to AC Permits: Single Family Residential & Non-Commercial Agriculture

- *Applicants will no longer complete a “Preliminary Access Connection Request Form”*
- *A site visit by the Permit Specialist with the property owner is necessary for all permits of these types*
- *Newly revised form for these types of permits*

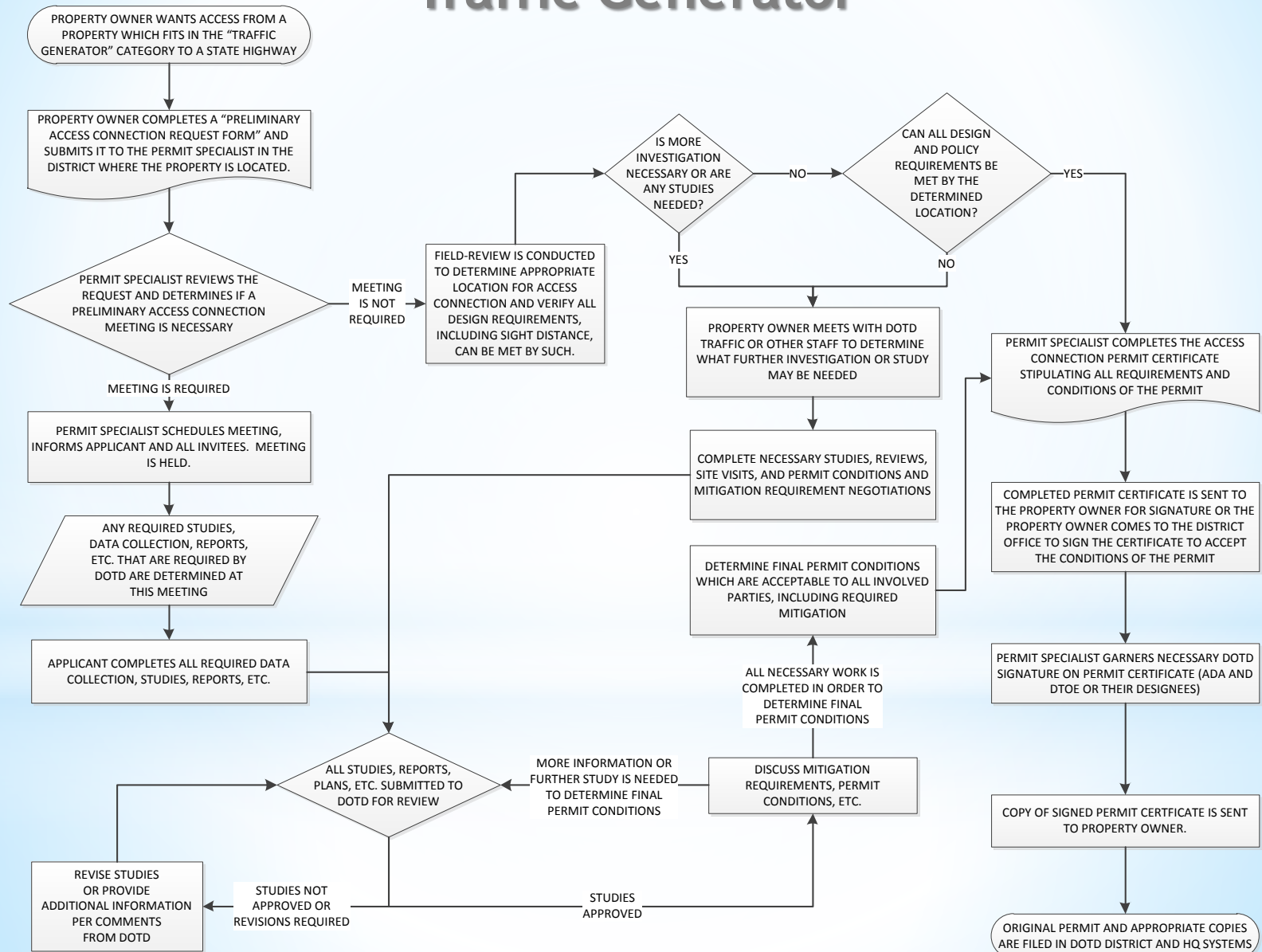
Minor Changes to AC Permits: Traffic Generator

- *Applicants will STILL complete a “Preliminary Access Connection Request Form”*
- *These forms have some slight changes to make them exclusive to Traffic Generator type applicants, so make sure you grab new ones which will be posted soon!*
- *Process for acquiring a permit is still the same!*

Access Connection Permit Process: Single Family Residential & Non-Commercial Agriculture



Access Connection Permit Process: Traffic Generator



Recap Changes

- *There are 11 new & different traffic engineering permits*
- *Some require only DISTRICT approval, but others must go through HEADQUARTERS.*
- *Process for Single Family Residential and Non-Commercial Agriculture Access Connections Permits is changing.*
- *Everything can be found on DOTD's website under either "Traffic Engineering" or "Permits"*

Who to Contact with Questions

- Access Connections Permits:
Kimberly McDaniel, PE, PTOE
kimberly.mcdaniel@LA.gov
225.242.4633
- All Other Traffic Engineering Permits:
Jody Colvin, PE
jody.colvin@LA.gov
225.242.4635